

EARLY INDEPENDENT SCHOOL DISTRICT
NOTICE REGARDING RELEASE OF DIRECTORY INFORMATION

Certain information about district students is considered directory information and will be released to anyone who follows the procedures for requesting the information unless the parent or guardian objects to the release of the directory information about the student. If you do not want Early Independent School District to disclose directory information from your child's education records without your prior written consent, you must notify the district in writing **within ten school days of your child's first day of instruction for this school year.**

This means that the district must give certain personal information (called "directory information") about your child to any person who requests it, unless you have told the district in writing not to do so. In addition, you have the right to tell the district that it may, or may not, use certain personal information about your child for specific school-sponsored purposes. The district is providing you this form so that you can communicate your wishes about these issues.

The following information may be released as directory information:

- Student's name
- Address
- Telephone listing
- Photograph
- Date and place of birth
- Honors and awards received
- Dates of attendance
- Grade level
- Most recent school previously attended
- Participation in officially recognized activities/sports
- Weight and height, if a member of an athletic team
- Enrollment status

Release of Directory Information is classified into the following categories:

- **School-sponsored purposes:** Information used for Early ISD publications and announcements, such as student recognition and award activities, yearbook, school newsletters/media, programs for extracurricular activities, news/media releases, class lists to students' families for parties, etc.
- **Unrelated to school/Third-party purposes:** Information that is requested by individuals or businesses for marketing/business that is unrelated to Early ISD.
- *For High School/Middle School students only:*
Military Recruiters/Institutions of Higher Education: Federal law requires that the district release to military recruiters and institutions of higher education, upon request, the name, address and phone number of secondary school students enrolled in the district, unless the parent or eligible student directs the district not to release the information to the types of requestors without prior written consent.

